



Area of Concern	Risk rating prior to action High/Med/Low	Action	Additional measures or comments	In place (yes/no)	Risk rating following action High/Med/Low
<p>Spread of Covid-19 owing to poor hygiene and infection control</p> <p>#1 Personal hygiene</p>	Medium	<p>Ensure good hygiene for everyone</p> <ul style="list-style-type: none"> Handwashing is regular practice. Routines are taught to pupils using suitable age/need appropriate materials - remind children to wash hands after using the toilet. Children will clean their hands regularly (with soap and water or hand sanitiser). It takes place as a minimum: when pupils, staff or visitors enter the school; at break; before and after lunch; before leaving school; whenever the toilet is used. Checks are scheduled during the day on stocks of hand sanitiser, soap and paper towels. Steps are taken to ensure that there is sufficient supply in school completed by Premises Team Resources are available to enable staff to follow the 'catch it, bin it, kill it' approach. Premises Team ensure there are sufficient stock in school: hand sanitiser, soap, paper towels, tissues -staff to speak to the Premises Team if anything needs replenishing in between checks. Posters are displayed which remind pupils and staff about the approach and the importance of handwashing. These are displayed around the school, particularly by washbasins/ toilets and at entry/exit points -everyone to wash or sanitise their hands after sneezing or coughing. As with hand washing routines, younger children and those with complex needs should be helped to get this right. 		Yes	Low
<p>Spread of Covid-19 owing to poor hygiene and infection control</p> <p>#2 Cleanliness of the school</p>	Medium	<p>Maintain good cleaning regimes using appropriate products</p> <p>In line with the cleaning in non-healthcare guidance, regular cleaning of areas and equipment will be in place, with a particular focus on frequently touched surfaces:</p> <ul style="list-style-type: none"> frequently touched surfaces being cleaned more often than normal. ensure spaces remain clutter free. premises team to wipe down frequently touched surfaces during the day. cleaners engage in daily cleaning of classrooms and common areas. staffroom to be cleaned daily by the cleaners and staff take responsibility for cleaning their own space - microwaves, fridges and other touch points (this is not an exhaustive list) to be wiped down by staff after use. Lunchtime staff to wipe down tables in lunch hall after every sitting. 		Yes	Low



		<ul style="list-style-type: none"> Stock checks and stock control are maintained by the Premises Team 			
<p>Spread of Covid-19 owing to poor hygiene and infection control</p> <p>#3 Ventilation of spaces</p>	Medium	<p>Keep occupied spaces well ventilated</p> <p>When the school is in operation, it is important to ensure it is well ventilated and that a comfortable teaching environment is maintained. This can be achieved by a variety of measures including:</p> <ul style="list-style-type: none"> natural ventilation – windows are opened (in cooler weather windows are opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Internal doors are opened where possible to assist with creating a throughput of air. natural ventilation – if necessary external opening doors are opened (as long as they are not fire doors and where safe to do so). mechanical ventilation systems – air purification units in each classroom are turned on using the timing mechanisms. If the timing mechanisms do not work then they are turned on and off manually by staff at the beginning and the end of the day. 		Yes	Low
<p>Spread of Covid-19 owing to poor hygiene and infection control</p> <p>#4 testing, self-isolation and managing confirmed cases of Covid-19</p>	Medium	<p>Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19</p> <ul style="list-style-type: none"> Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to risk of them passing on COVID-19 (for example, they are required to quarantine or self isolate). If anyone at schools develops COVID-19 symptoms however mild, they will be sent home and should follow public health advice. If a child is sent home, a member of the family or household will be asked to collect them. If anyone is sent home, they will be reminded to avoid using public transport, if possible. A child with symptoms awaiting collection will be asked to wait in the isolation room and kept at a distance from the supervising staff member who will wear PPE. School to promote asymptomatic testing, where staff should undertake twice weekly home tests whenever they are on school site until guidance is updated and reviewed. Office staff maintain a log of all staff test results and monitors stocks of LFTs. Regular school communication will remind staff of the expectations for reporting - staff 		Yes	Low



		<ul style="list-style-type: none"> • advised to take tests every Sunday/Monday and Wednesday. • Any staff or pupils with a positive LFT result should self-isolate in line with the stay-at-home guidance. They will also need to get a PCR test to check they have COVID-19. Whilst waiting for the PCR result, the individual should continue to self-isolate. • If PCR test is taken within 2 days of the positive lateral flow tests, and is negative, it overrides the LFT and the individual can return to school as long as they have no Covid-19 symptoms. • Any staff who receive a positive PCR test without undertaking a LFT will need to isolate immediately and follow the government guidance. • All staff and families are cognisant with the latest guidance on what to do if they, or their child, displays COVID symptoms – Leadership team to support staff and families in understanding the latest guidance - information cascaded to parents via letter, text, email and/or newsletter. • From Step 4, close contacts will be identified via NHS Test and Trace. If staff test positive, NHS Test and Trace will work with them to identify close contacts. If contacted by NHS for support, school will work with them to help identify close contacts. • In the light of any local outbreaks, a COVID-19 Outbreak Management Plan has been created and will be implemented when advised, based on the contingency framework for managing local outbreaks provided by the DfE. • Leadership Team responsible for liaising with Public Health England and the DfE, as necessary. 			
<p>Risk of a member of staff or pupil with suspected COVID-19 symptoms being in school which leads to spread of infection</p>	<p>Medium</p>	<p>Current government guidance is being applied</p> <ul style="list-style-type: none"> • The individual engages fully with the NHS Test and Trace process and staff and parents understand and act on their obligations under NHS Test and Trace to get tested if they show symptoms of COVID-19. • Leadership advises on return to school date, monitored by office staff. • an NHS Trace and Trace poster is displayed for those able to sign in with the Covid-19 NHS app. • for those without the app, a check-in register will be available for visitors to provide their name and contact details as well as the name of the staff member they are meeting. • Appropriate guidance is followed according to the result of a test. If the test is positive they will engage with NHS Test and Trace to identify close contacts and those individuals will be contacted by NHS Test and Trace on next steps. • Leadership Team to initiate contact tracing procedures, as necessary. • School to follow guidance in response to any suspected COVID-19 case. 		<p>Yes</p>	<p>Low</p>



		<ul style="list-style-type: none"> • Staff, pupils and parents have been briefed regarding the when to self-isolate in accordance with the latest government guidance. • Procedures are in place to ensure that staff, pupils or visitors do not enter the school if: they have COVID-19 symptoms/ live with someone who has COVID-19 symptoms / have been told to self-isolate by a healthcare professional until is safe to do so, • according to the latest government guidance. • signage at school entrances are a reminder not to enter the grounds if displaying symptoms of Covid-19. • Any staff/pupils who become unwell at school must be isolated immediately and sent home as soon as possible with arrangements made for them to take a test under NHS Test and Trace. • Child taken to COVID isolation room and supervised by a member of staff wearing PPE. All guidance will be followed and parents contacted. • Staff and pupil absence related to COVID-19 is monitored and carefully tracked so that no pupils or staff are accepted back into school before the incubation timeline has elapsed as set out in the latest government guidance. • Arrangements are in place to notify the Local Authority of any pupils or staff who test positive for COVID-19. 			
Admitting children into school resulting in potential infection of others	Medium	<p>Minimise the possibility of an individual entering the school site with Covid-19 The school has informed parents, students, carers, employees and visitors not to enter the school if:</p> <ul style="list-style-type: none"> • they are displaying any symptoms of coronavirus (following the COVID-19 guidance for households with possible coronavirus infection). • they are legally required to quarantine, having recently visited countries on red or amber list (unless double vaccinated). • they have had a positive test. • have been in close contact with someone who tests positive for COVID-19. <p>The school can take the decision to refuse a pupil to come into school despite a parent or carer insisting if the school believes that this is reasonable in order to protect other pupils and staff from possible infection with COVID-19.</p>		Yes	Low
Staff and/or Pupils suffer deterioration in their mental health due to COVID-19	Medium	<p>Ensure good mental health and well-being for children and adults alike</p> <ul style="list-style-type: none"> • Wellbeing/mental health issues are discussed with pupils during PSHE/assemblies and at other appropriate opportunities. • Regular contact is kept with any vulnerable families who are isolating. 		Yes	Low



		<ul style="list-style-type: none"> • Inclusion team discuss appropriate interventions for any children about whom there are concerns and draw on external support, as necessary. • Age-appropriate websites/resources are provided for pupils. Staff direct pupils to these resources and are open to discussing them • Staff are up to date on related guidance and support in relation to themselves and children such as stress and wellbeing including: The Department for Education has provided additional support for both pupil and staff wellbeing in the current situation. • Pastoral support and extra-curricular activities should be used to support with re-building friendships and improving mental well being. • Leadership team has ensured all staff are aware of resources that can be used to support the mental well-being of young people. • Appropriate measures to support staff well-being are in place. 			
Third party contractors and visitors on-site whilst school is in operation may pose a risk to infection control.	Medium	<p>Ensure that third-party contractors follow school guidance</p> <ul style="list-style-type: none"> • Assurances have been sought from the contractors that all staff attending the setting will be in good health (symptom free) and that contractors have procedures in place to ensure effective social distancing is maintained at all times. • Where contractors are likely to spend significant amount of time on site, then they should be requested to conduct lateral flow tests. • In addition to arrangements for COVID-19, normal contractor procedures are being applied and have been updated in light of COVID-19 (including contractor risk assessments and method statements, and contractor induction) and these have been reviewed. • An NHS Track and Trace poster will be available at the office for those to sign in with the COVID-19 NHS app. • Site guidance on hygiene is explained to visitors on or before arrival. 		Yes	Low
Additional safeguarding concerns due to not seeing children daily in light of any self-isolation or lockdown	Medium	<p>Safeguarding continues to be robust</p> <ul style="list-style-type: none"> • Safeguarding leads in school in contact with external agencies including social workers - contact plans in place for children with SWs. • Safeguarding addendum in place and communicated to staff. • Home visits will be undertaken if deemed necessary. 		Yes	Low
Risk of pupils failing to maintain recommended daily learning activities and continuing to make good progress. The risks of not	High	<p>Ensuring good engagement with teaching and learning on-site or remotely</p> <ul style="list-style-type: none"> • School attendance is mandatory unless a child is ill (with Covid-19 or any other illness). • School will follow the usual systems for monitoring and reporting poor attendance. 		Yes	Medium



<p>maintaining good learning progress are especially high for pupils with SEND, younger age pupils and pupils identified as disadvantaged.</p>		<ul style="list-style-type: none">• School has identified 'at risk' families and develop plans to re-engage these families.• One strand of the SDP continues to focus on innovative teaching and learning, including the curriculum and how best to use this to recover lost learning time.• Pupil progress meetings have identified children of concern and gaps in knowledge and appropriate strategies are in place.• School to ensure that, where appropriate, pupils engage with remote learning.• Ensure pupils without access are provided with school device resources.• Covid catch up funding is strategically planned for and utilised. This is recorded on the catch-up funding strategy document and is available on the school website			
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